



PARK RESERVATION INFORMATION & CHECKLIST

In order to help stop the spread of COVID-19 in our community and in accordance with ***Lincoln County Health Department (LDHD) Recommendation #1***, the Merrill Parks & Recreation Department is now allowing Park Shelter Reservations. We have already provided you with applicable LDHD Recommendations that you signed as an acknowledgment and would like to highlight a few of those here, as well as provide you with a checklist of expectations before, during, and after your rental.

Highlighted Guidelines/Recommendations:

- *No groups larger than 50**
- *Maintain physical distancing of no less than 6 feet person to person**
- *Frequent hand sanitizing and provide additional hand sanitizer**
- *Sanitize high touch areas frequently (if possible after each use)**
 - Doorknobs
 - Sink handles
 - Countertops
 - Flush handles
 - Tables
 - Railings
 - Any/all other areas that are frequently touched or handled
- *No sharing of equipment, supplies, food (potlucks), etc.**
- *If any member of your party is sick they should stay home**
- *Face coverings are recommended**
- *If someone from your party tests positive for COVID-19 contact the Lincoln County Health Dept.**

Checklist: (Please make sure you have done everything on this list before leaving the park)

- ✓ You will be provided a key to open the restrooms for your party only. We will have them cleaned and stocked, you have to open them and lock up before leaving the park **(*Failure to lock restrooms after reservation will result in forfeiture of your security deposit)**
- ✓ Disinfect as frequently as possible (shelter area & restrooms) *We have provided some alcohol spray that doesn't require wiping off, please use that and leave container in shelter or restroom after reservation – it might be necessary to bring additional on your own
- ✓ It is your responsibility to arrange the shelter/facility to ensure physical distancing
- ✓ Make sure shelter is locked up and everything/everywhere is cleaned & disinfected
- ✓ Playgrounds are closed/use at your own risk
- ✓ Return keys to our office on the date listed on your rental agreement